SERBUS KG des Christof Haidacher & Co
Ahrntaler Str. 17 - Via Valle Aurina 17
I-39032 Sand in Taufers - Campo Tures • Südtirol - Alto Adige
www.serbus.it
MwSt.-Nr. und Steuernr. - Part. IVA e codice fiscale: 00099900219
Reisebüro Agenzia Viaggi Travel Agency
Reisebusse Autobus Granturismo Coaches
Tel. 0474 676 500 • travel@serbus.it

ONLINE CHECK-IN

What do I need to bear in mind?

During online check-in you confirm your flight details, choose your seat (where possible) and receive your boarding pass. Here is how best to go about it:

What do you need?

- Passport/identity card for all travellers
- Flight booking reference (PNR) or e-ticket number
- Surname as given in the booking
- Smartphone or computer
- Frequent flyer number, if applicable
- Credit card (only if you are booking paid seats or extra baggage)

When can you check in?

- Most airlines open online check-in 24 to 48 hours before departure.
- Some airlines (e.g. Ryanair) have different time windows. Be sure to check your airline's rules.

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How it works

1. Open the airline's website or app.
2. Log in with your booking reference and surname.
3. Check or enter your passport/identity card details (if required).
4. Enter your personal details if required (mobile number or similar).
5. Choose your seat (free of charge or for a fee).
6. Add or confirm your hold luggage.
7. Download your boarding pass and print it, or save it as a PDF or in the Wallet on your phone.
8. With some airlines (e.g. Ryanair), only digital boarding passes in the app or Wallet are now accepted.
9. Some airlines ask for an emergency contact.

After online check-in

- **Hand luggage only:** At the airport you can go straight to security (provided your boarding pass has been fully issued and no document check is required).
- **With hold luggage:** Drop your suitcase off at the airline's Bag Drop desk.

Tip

Install your airline's app and also save your boarding pass in your Wallet or as a PDF on your smartphone. That way you'll always have it to hand, even without an internet connection.